

30 September 2008

All Council Members  
Redditch Borough Council  
Town Hall  
Alcester Street  
Redditch  
Worcs  
W98 8AH

**Direct line** 0844 798 7580

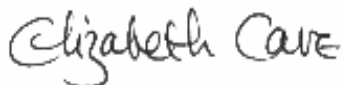
Dear Councillor

**Redditch Borough Council – Audit of Accounts 2007/08**

I attach my Annual Governance Report on the 2007/08 audit of accounts. This includes the matters I am required to report to you before I give my opinion on your financial statements later today.

I am sending this to all Council members because as Council members you have final responsibility for the financial statements and Annual Governance Statement and this responsibility has not been delegated to the Audit Committee. My draft report has been discussed by group leaders on behalf of the council under urgent business powers and they have approved the Letter of Representation on your behalf. This letter is for information only, there are no matters that you need to take action on.

Yours sincerely

A handwritten signature in black ink that reads 'Elizabeth Cave'.

Elizabeth Cave  
District Auditor

The Business Centre  
Blackpole Road  
Worcester WR3 8SQ